

## SPRING GROVE RESIDENTS' ASSOCIATION

### CONSTITUTION

1. Name:

The Association shall be known as the SPRING GROVE RESIDENTS ASSOCIATION.

2. Object:

The objects of the Association shall be:-

- (a) the preservation and improvement of the amenities within the neighbourhood; and
- (b) the representation of, and assistance to, its members in matters affecting their welfare.

The Association shall be non-party in politics.

3. Membership:

Membership of the Association shall be open, irrespective of political party, nationality, religious opinion, race, colour or sex, to:-

- (a) Full membership: all residents residing in the area bounded by, and including:-
  - the north side of Lingfield Avenue
  - the north side of Portland Road, but including Herbert Road and Horace Road
  - the west side of Villiers Road, from the "Duke of Buckingham" to the Hogsmill Bridge
  - the west side of Geneva Road, Grove Lane (between Geneva Road and Springfield Road), and the east side of Springfield Road
- (b) Associate membership: representatives of industry whose premises are situated with the area, together with well-wishers, may become Associate Members at the discretion of the Committee. Associate Members shall not have the right to vote at Members' Meetings.

4. Subscriptions:

Subscription: There will be no annual subscription, charge or levy for membership.

5. Committee:

- (a) The Association shall be managed by a Committee of not less than 4 members, plus the Chairman, Honorary Secretary and Honorary Treasurer.
- (b) Members of the Committee shall be full members and shall be elected annually at the Annual General Meeting.
- (c) The Committee shall have the power to co-opt members from time to time.
- (d) The Committee shall have the power to appoint sub-committees.
- (e) In exceptional circumstances, the Committee will have the power to suspend membership of the Committee to any member whose behaviour is not in keeping with the open, tolerant and collaborative nature of SGRA. Such suspension can only be made after arbitration organised by the Chair and Secretary and thereafter by a vote agreed by minimum of 75% of all Committee members. Suspension will be for between one and six months or until the next AGM, whichever is soonest. The decision should be reported to the subsequent AGM.

6. Management:

- (a) The full Committee will meet at least three times every year
- (b) Meetings of the Committee shall be conducted in accordance with the rules drawn up by the Committee.
- (c) A quorum shall be formed of 5 elected members of the Committee.

7. Officers:

Officers of the Association shall be the Chairman, Honorary Secretary and Honorary Treasurer, who shall be elected annually at the Annual General Meeting.

8. Elections:

- (a) The election of officers and Committee requires that the names of the candidates, together with proposers and seconders, be forwarded in writing to the Honorary Secretary not less than 14 days prior to the Annual General Meeting.
- (b) Voting shall be by simple majority of those present and voting should there be a greater number of nominations than the numbers of Officers and Committee members.

9. Annual General Meeting:

- (a) The Annual General Meeting shall be held within 15 months of the preceding Annual General Meeting to:-
  - (i) receive the Chairman's Report
  - (ii) receive the Honorary Treasurer's Report and Accounts
  - (iii) appoint an independent examiner for the ensuing year
  - (iv) elect a new Committee
  - (v) consider any business brought forward on the agenda
  - (vi) consider any other business
- (b) A quorum shall be formed of 10 members.
- (c) Members must be notified of the Annual General Meeting at least 28 days before the Meeting.
- (d) Voting on any resolution shall be by simple majority of those present and voting, unless the resolution involves an alteration to the Constitution.

10. Extraordinary General Meeting:

- (a) An Extraordinary General Meeting may be requisitioned at any time by any elected Committee member, provided that the member has signatures of 12 full members of the Association.
- (b) Thereafter the Committee shall convene the meeting within 28 days from the receipt of the requisition and shall give notice to all members of such meeting not less than 14 days prior to the date of the meeting.
- (c) Notice of the Extraordinary General Meeting shall contain the name of the person calling the meeting, with 12 signatories and the agenda for discussion.
- (d) A quorum for an Extraordinary General Meeting shall be 10 full members.

11. Finance:

- (a) All monies raised by or on behalf of the Association shall be applied to further the object of the Association and for no other purpose.
- (b) The Honorary Treasurer shall keep proper account of the finances of the Association, and shall open a bank account in the name of the Association.
- (c) The account shall be independently examined annually for presentation to the Annual General Meeting.

12. Alterations to the Constitution:

Any alterations to the Constitution shall require the approval of a two-thirds majority of those present and voting at a properly convened meeting of full members.

Any resolution for the alteration of the Constitution must be received by the Honorary Secretary at least 28 days before the meeting at which the resolution will be brought forward. At least 14 days notice shall be given to members that the meeting will take place, together with the proposed alteration to the Constitution.

13. Dissolution:

If the Committee decide at any time it is necessary or advisable to dissolve the Association, an Extraordinary General Meeting will be convened, as in paragraph 10, and notice of such meeting shall contain the terms of any resolution relating to such dissolution.

If such a decision be confirmed by a simple majority of those present and voting at the meeting, the Committee shall have the power to dispose of any assets held by or in the name of the Association. Any assets remaining after the satisfaction of any proper debts or liabilities shall be applied towards charitable purposes for the inhabitants of the area as the Committee decides.

This Constitution was adopted as the Constitution of the SPRING GROVE RESIDENTS' ASSOCIATION at an Extraordinary General Meeting held at St. John's Parish Hall, Grove Lane on 22<sup>nd</sup> September 1977.

This Constitution was revised at the Annual General Meetings of the Spring Grove Residents' Association held at St. John's Parish Hall, Grove Lane on in 2002 and on 23 May 2018.

.....  
Chairman

.....  
Honorary Secretary